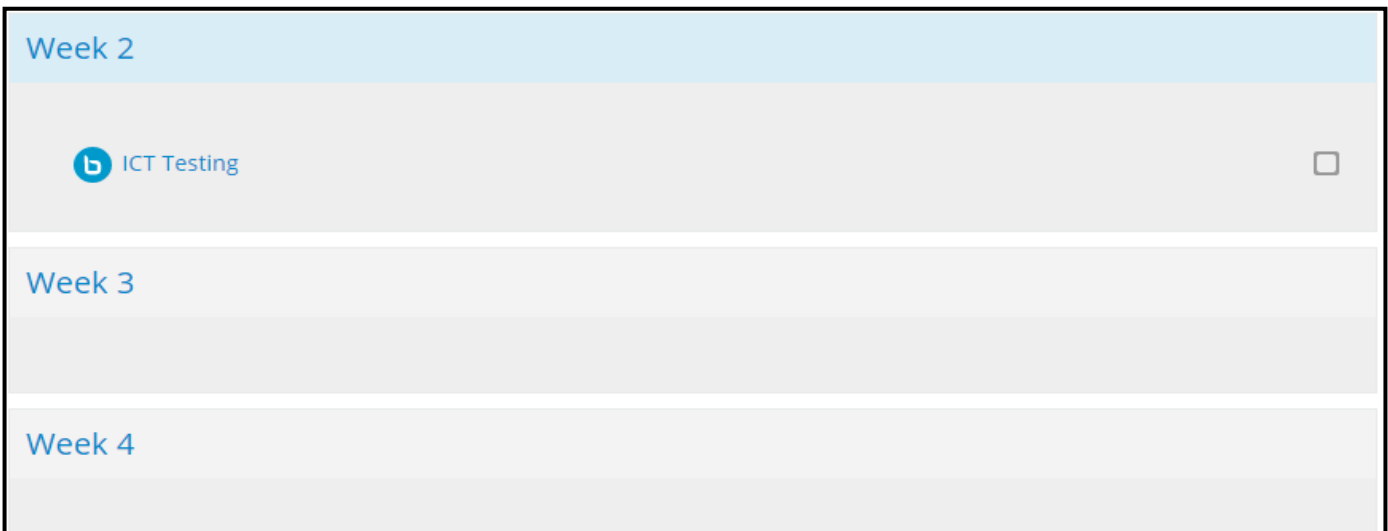



AAGHI LMS PORTAL AIOU

HOW TO TAKE CLASS/WORKSHOP ON BIG BLUE BUTTON

Step 1: Click on the “BigBlueButton” class created on course page. (For Teacher & Student)



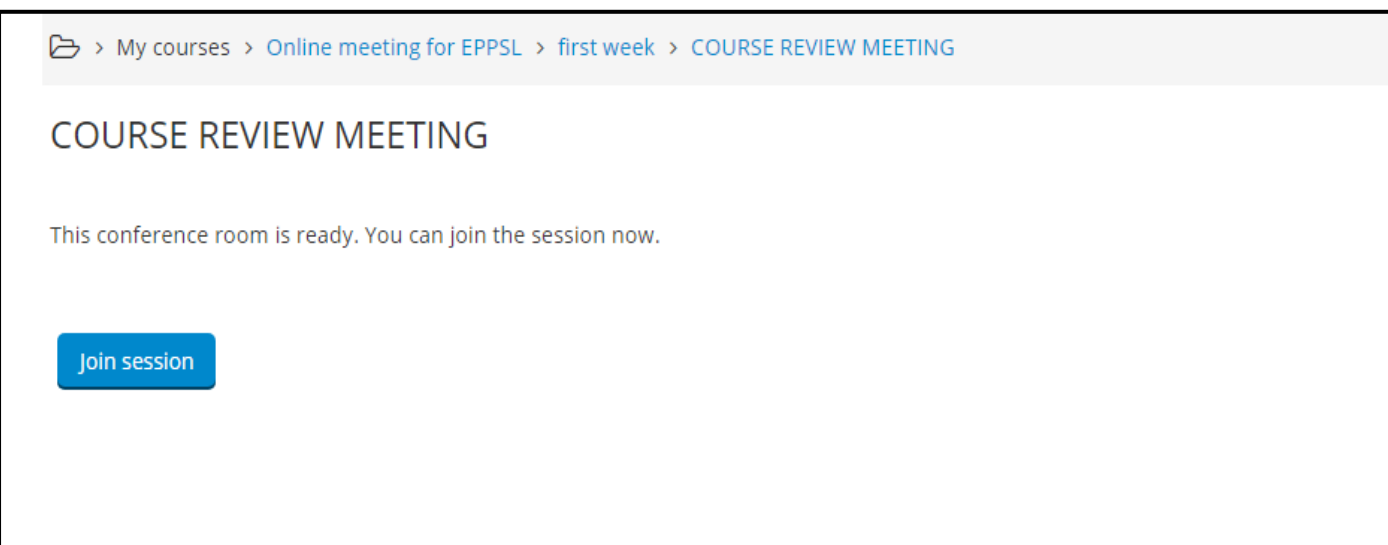
Week 2

 ICT Testing

Week 3

Week 4

Step 2: Click on “Join Session” button. (For Teacher & Student)



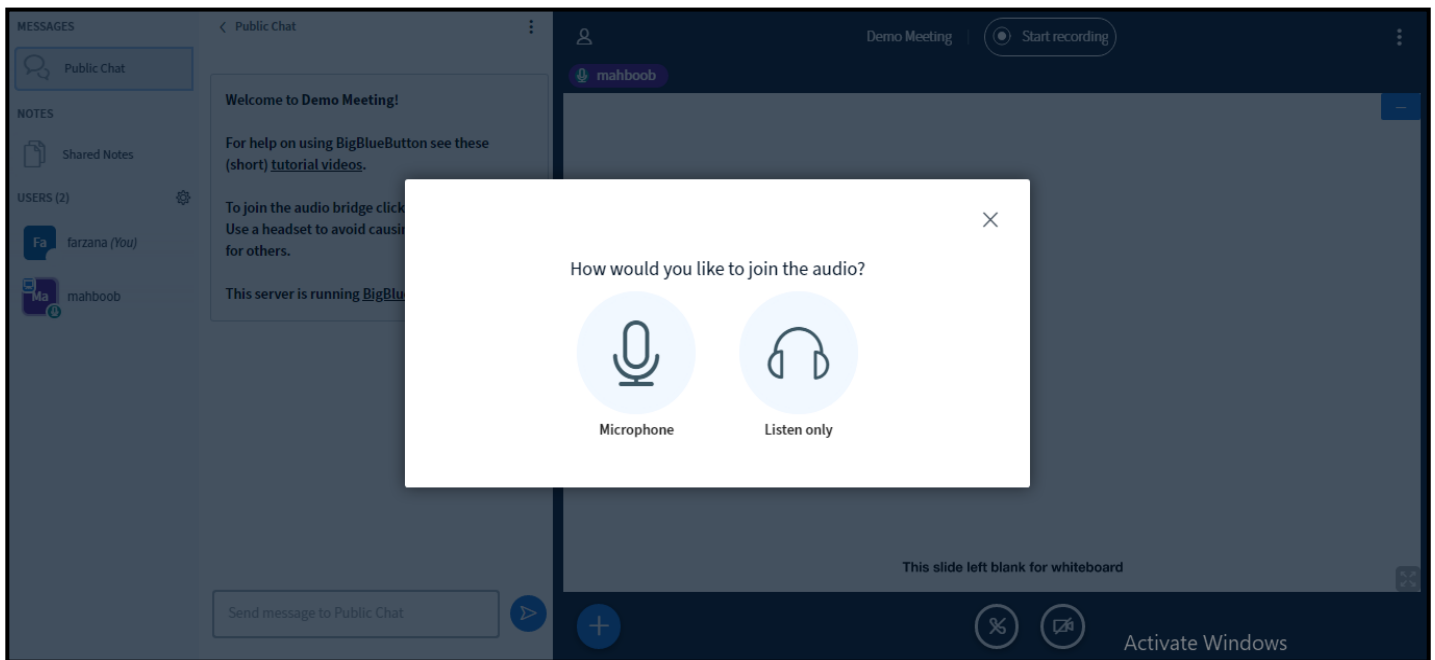
[My courses](#) > [Online meeting for EPPSL](#) > [first week](#) > [COURSE REVIEW MEETING](#)

COURSE REVIEW MEETING

This conference room is ready. You can join the session now.

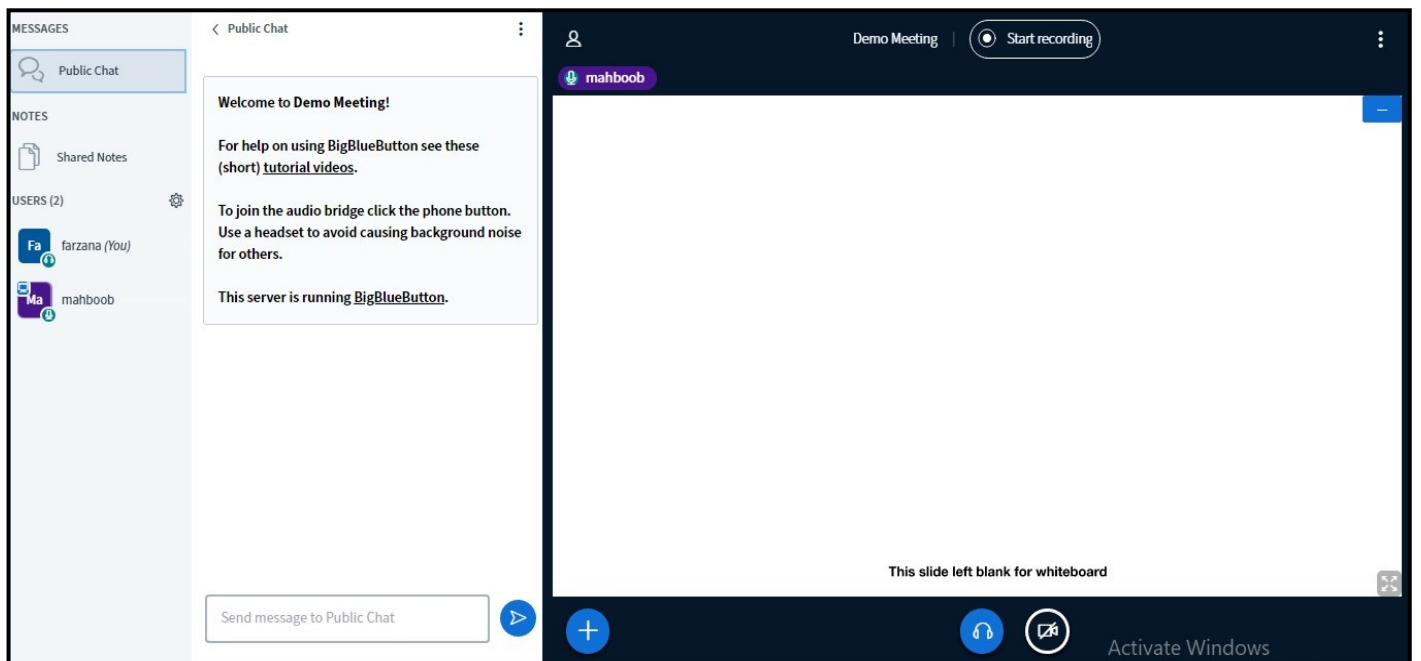
[Join session](#)

Step 3: Choose “Microphone” as teacher. Choose “Listen Only” for student.



Step 4: A page will be displayed with following items: (For teachers only)

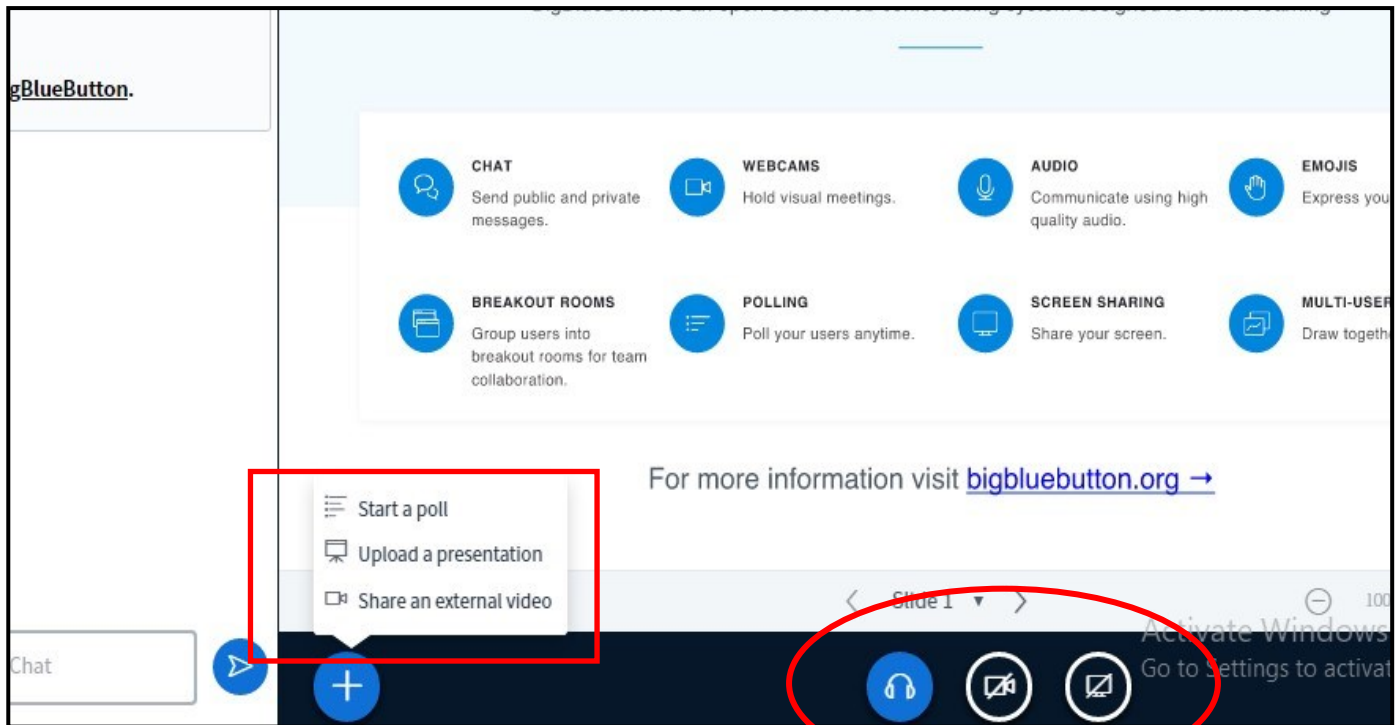
1. List of participants
2. Chat Box
3. Presentation/Whiteboard Area



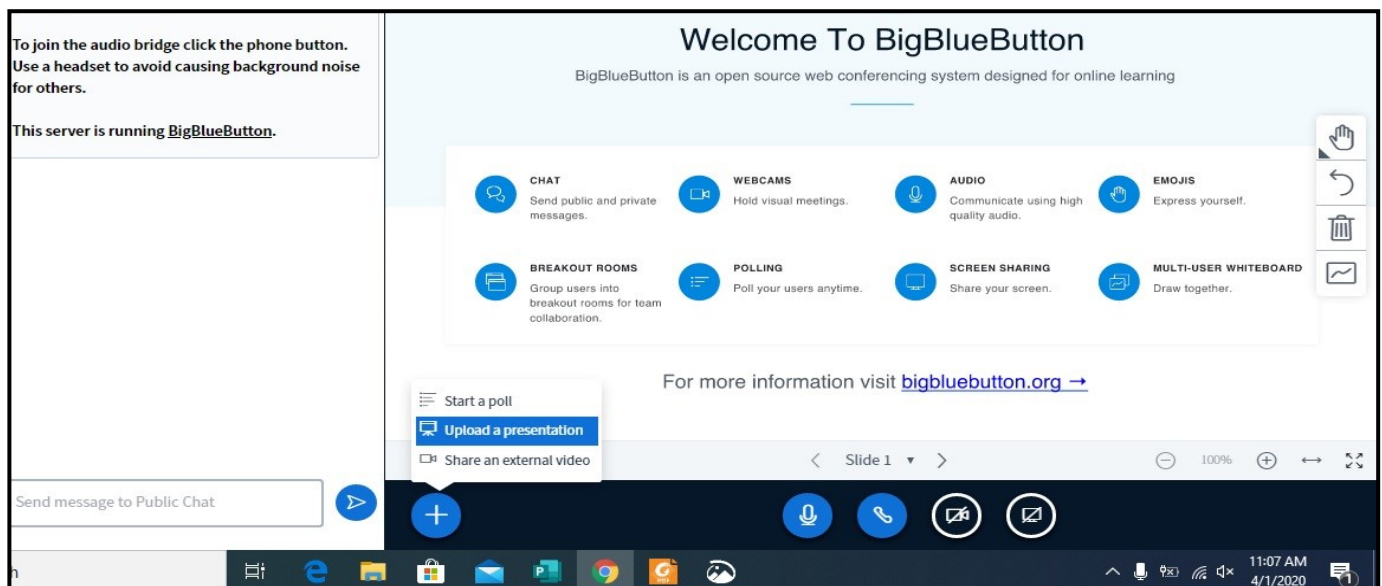
Step 5: Click on “+” sign to do following tasks: (For teachers only)

1. Upload a Presentation
2. Start a Poll
3. Share an external video

You can share your camera and screen by clicking on icons in circle.



Step 6: Select “upload a presentation”. (For Teachers)







Step 7: Following page will be displayed. Upload the presentation by dragging to dotted area or by browsing your computer. (For Teachers)

Presentation

Close Confirm

As a presenter you have the ability to upload any office document or PDF file. We recommend PDF file for best results. Please ensure that a presentation is selected using the circle checkbox on the right hand side.

 **CURRENT** default.pdf  






Drag files here to upload
[or browse for files](#)





Step 8: Click on “upload” button”. (For Teachers)


Presentation

Close Upload

As a presenter you have the ability to upload any office document or PDF file. We recommend PDF file for best results. Please ensure that a presentation is selected using the circle checkbox on the right hand side.

 default.pdf  

 2018_RC2014_FINAL.pdf To be uploaded ...   

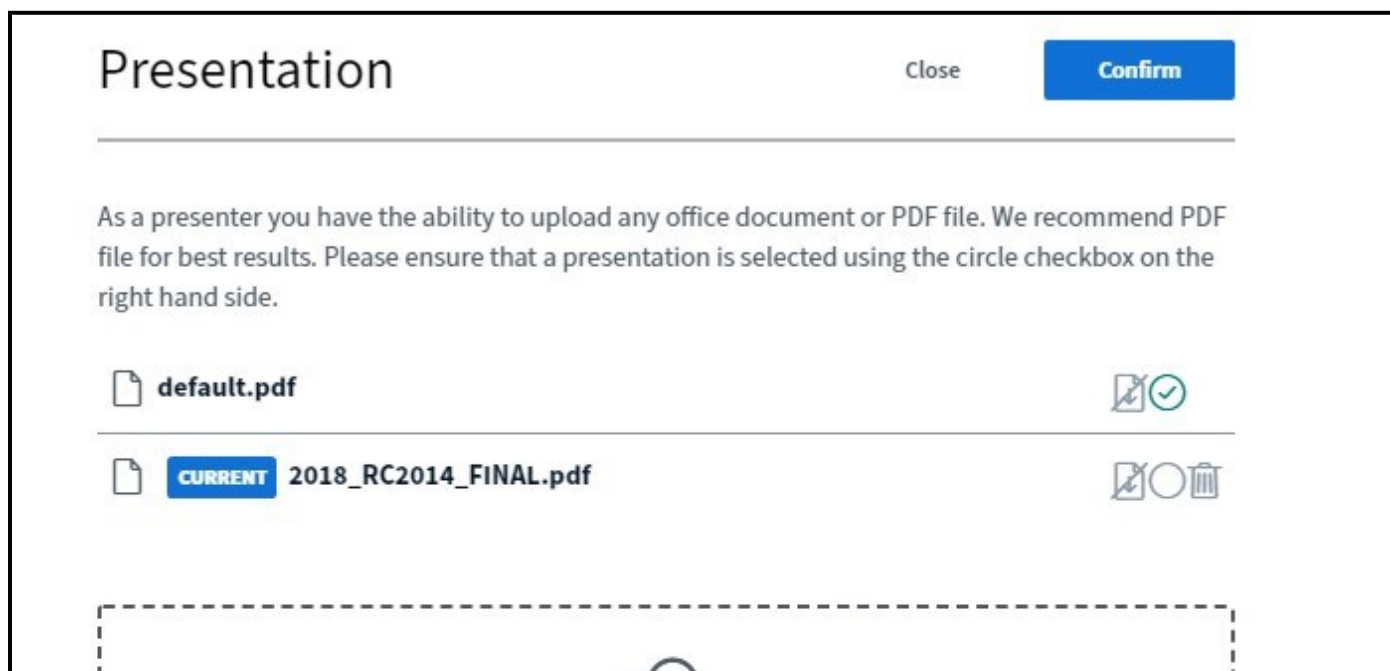


Drag files here to upload
[or browse for files](#)

Step 9: Presentation will be uploaded in presentation area. (For Teachers)



Step 10: To return back to whiteboard click on “+” sign and check “default.pdf”. After that click on “Confirm” button. (For Teachers)



Step 11: All annotation to mark and draw on board are grouped under “hand” icon as shown in picture. (For Teachers)



THANK YOU